



Fulbright-Hays Doctoral Dissertation Research Abroad (DDRA) Program, Application Instructions for FY2024

Internal deadline: March 18, 2024, 11:59PM

Applications for Fulbright-Hays fellowships for FY2024 are due on **March 18, 2024** (Emory internal deadline; there will be no exceptions to the above deadline).

Information about the fellowship is here <http://www2.ed.gov/programs/iegpsddrap/applicant.html>.

The federal register can be found here: <https://www.federalregister.gov/documents/2024/01/29/2024-01679/applications-for-new-awards-fulbright-hays-doctoral-dissertation-research-abroad-fellowship-program>

Application Process

Applications must be submitted via e-Application to the funder **and** relevant document submitted to LGS by **11:59PM Monday, March 18**. **Students should not submit their applications until AFTER their recommenders have submitted their letters. Only then should the student complete/submit their application online.**

Please submit your IRB document (if available) as one PDF file to the Graduate School at LGS.profdev@emory.edu.

Complete Applications Must Include Letters of Reference

These must be submitted by your referees via e-Application, **by March 18**. **Students should not submit their applications until AFTER their recommenders have submitted their letters. Only then should the student complete/submit their application online.** After applications have been submitted, we will review the application, process the institutional component, and submit the final application to Fulbright-Hays by their final deadline. It is the applicant's responsibility to provide referees with all the information they need to complete this in a timely manner according to the instructions from the federal funder.

The Fulbright-Hays Website

To access the F-H fellowships application, you need to go to their website and register as a user. Go to <http://www.ed.gov/programs/iegpsddrap/applicant.html> and follow the instructions. Once you're registered, read through the documents and instructions carefully, and start completing your application and collecting your supporting documents. It is the applicant's responsibility to read through the federal guidelines and submit all the required materials correctly. We are not able to provide any instructions apart from what is posted in the federal register.

Internal Deadline: March 18

On the F-H website, you will see a different deadline of March 29, 2024. That is the date the applications are due at the F-H office. However: applications must be processed and submitted by the institution (Emory University Laney Graduate School and Emory Office of Sponsored Programs). In order for us to complete that processing and submit all applications to F-H on time, the student (and their referees) must submit by the internal deadline. There will be no exceptions to this policy.

Some Important Reminders

1. Language and faculty referees must submit their letters via e-applications, and must submit them by March 18. In past years, this has sometimes been a stumbling block – please look carefully at the instructions and make sure you let your referees know exactly what you are asking them to do. **Students should not submit their applications until AFTER their recommenders have submitted their letters. Only then should the student complete/submit their application online.**
2. Please submit your IRB document (if available) as one PDF file to the Graduate School at LGS.profdev@emory.edu by the internal deadline. If you do not have the IRB document, you must send an email to us with information on why (e.g., reason for exemption).
3. You must obtain any necessary approval from departmental and university human subject committees. Your advisor or DGS will be able to give you guidance on these questions.

If you have questions, please contact our office at LGS.profdev@emory.edu.